



Request for Proposal Questions and Responses

Request for Proposal: Curriculum Development

Proposal Due Date: Thursday, July 6, 2023

1. If possible, could you kindly share some information regarding the factors that contributed to the reopening of the RFP? I am particularly interested in understanding if it was due to low interest from potential vendors, concerns regarding the level of technical experience required, issues related to the cost proposal, or any other pertinent factors.
 - a. The decision to reopen the RFP was made to provide an opportunity for additional vendors to submit a proposal for outlined work.
2. While reviewing the RFP, I noticed that it emphasizes the importance of familiarity with the Boston Public Health Commission and the City of Boston. As a vendor with extensive experience working with various health agencies and government entities, I wanted to understand if this preference for familiarity with specific local entities supersedes the vendor's proven track record and expertise in similar projects. Could you kindly provide further insight into the significance placed on familiarity with the Boston Public Health Commission and the City of Boston? This information will help me better align my proposal with the expectations and requirements of the project.
 - a. For this RFP, the BPHC is seeking a vendor with exceptional experience working with health and government agencies and a strong anti-racism approach to their work. The City of Boston implemented a Certified Underrepresented Business Enterprise (CUBE) program that requires all City departments to invest funds back into the community by supporting and utilizing the services of minority owned business within the City of Boston. Knowing and understanding the history of the City of Boston and the impact institutional and structural racism has and continues to have on Black and Brown communities is extremely important to support the BPHC's efforts and work to become an anti-racist organization. While the BPHC believes it is important to ensure our funds are spent with CUBE vendors, this does not negate exceptional experience and alignment with the BPHC's anti-racism work/approach from a vendor that may not be based in the City of Boston or have deep knowledge of the city's history with racism. We would however expect that a vendor that did not have in-depth knowledge on this topic would do research to have a better understanding of the impact racism has had on Boston residents and BPHC employees, who are also residents of the city of Boston.
3. What does the level of commitment to Racial Equity and Justice work look like across the different members of your organization, especially the Consortium Training staff that will implement the learning modules via the train-the-trainer model?

- a. The Consortium for Professional Development designs and leads the Anti-Racism Professional Development series that includes the required 2-day Racial Justice & Health Equity training for all BPHC employees. All Career Development staff within the Consortium are trained Racial Justice facilitators (as well as an extended team of BPHC employees that are in other Bureaus/Office within the organization). The BPHC has an Anti-Racism policy that outlines the organizations commitment to become anti-racist and accountability measures to ensure all employees engage in ongoing Racial Justice and Health Equity learning and application within their programs. In addition, the BPHC's Core Values align with the Anti-Racism policy. Racial Justice concepts are embedded into all learning opportunities provided by the Consortium.
4. I kindly request you evaluate the possibility of extending the page count so that the vendor can thoroughly explain the Organizational experience, the Statement of the Consultant's philosophy/approach to Racial Equity and Justice, and the project plan. Doing so would greatly benefit the evaluation process and ensure that vendors have the opportunity to present a comprehensive and thoughtful response.
 - a. We are unable to extend the page count as that would require an updated RFP to be posted with a new response and award time frame. Vendors identified as meeting the criteria will have the opportunity to expand on their proposal during an interview.